

Town of Yountville

6550 Yount Street
Yountville, CA 94599



Town of Yountville

"The Heart of the Napa Valley"

Meeting Minutes – Final

Tuesday, May 16, 2023

3:00 PM

Town Hall Council Chambers

Town Council

Mayor Margie Mohler

Council Member Eric Knight

Council Member Hillery Bolt Trippe

Council Member Robin McKee-Cant

Council Member Pam Reeves

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1. CALL TO ORDER; CONVENE REGULAR MEETING - 3:00 P.M.

Mayor Mohler called the meeting to order at approximately 3:00 p.m.

2. ROLL CALL

Present: 5 Mayor Margie Mohler, Vice Mayor Eric Knight, Council Member Hillery Trippe, Council Member Robin McKee-Cant, Council Member Pam Reeves

Absent: None

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

4. ADOPTION OF AGENDA

A motion was made by Council Member McKee-Cant, seconded by Council Member Reeves to Adopt the Agenda. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

5. PROCLAMATIONS AND RECOGNITIONS

A. Public Works Week

Mayor Mohler presented the proclamation.

B. In Honor of Huey Vets

Mayor Mohler presented the proclamation.

C. Historic Preservation Month

Mayor Mohler presented the proclamation.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

7. CONSENT CALENDAR

A. Adopt Resolution Number 23-4204 Approving Fiscal Year 2023-24 Project List for SB1: The Road Repair and Accountability Act.

B. Adopt Resolution Number 23-4205 Approving the Plans and Specifications for the Measure T Fiscal Year 2023 project titled Street Rehabilitation Microsurfacing at Various Locations Project Number MT-3024 and authorizing staff to solicit bids for the project.

C. Adopt Resolution Number 23-4206 Approving Professional Service Agreement with BPR ~~Consulting Group to provide contracted plan check, building inspection, and building official~~

services, and optional code enforcement, technology consulting, and IT support, in an amount not to exceed \$135,900.

D. Monthly Financial Report for April 2023

E. Approve minutes of the regular meetings held March 7, 2023 and March 21, 2023.

A motion was made by Vice Mayor Knight, seconded by Council Member Reeves to approve the Consent Calendar items. The motion carried by the following vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant, Council Member Reeves

NOES: 0

ABSTAIN: 0

8. PRESENTATIONS

A. Annual Affordable and Workforce Housing (Measure S) Oversight Committee Update.

Celia King, Finance Director, introduced Maxence Compagnon, Affordable and Housing Oversight Committee Chair.

Maxence Compagnon, Chair Member, provided the presentation.

B. Presentation from Bartle Wells Associates of 2023 Development Impact Fee Study progress and Draft Report.

Celia King, Finance Director, introduced Michael DeGroot, Program Consultant with Bartle Well Associates

Michael DeGroot, Program Consultant, provided the presentation.

9. PUBLIC HEARINGS - NONE

10. ADMINISTRATIVE / REGULAR ITEMS - NONE

11. STAFF INFORMATIONAL REPORTS - NONE

12. COUNCIL MEETING REPORTS, COMMENTS AND AGENDA ITEM REQUESTS

Agendas and Minutes related to Council Members meeting attendance are maintained separately by the various meeting bodies.

A. Napa County Flood Control & Water Conservation District

None.

B. Napa Valley Transportation Authority (NVTA)

None.

C. Upper Valley Waste Management Agency

None.

D. LAFCO of Napa County

None.

E. Watershed Information & Conservation Council

None.

F. Climate Action Committee

Council Member Reeves reported the approval of adding alternate members to the Climate Action Committee for all jurisdictions in Napa County. She also shared she and Council Member Trippe met with two high school students who are co-leaders of the Napa School for Climate Action and are requesting to provide a presentation at local Council meetings requesting bans on new or expanded gas stations and to maintain and enhance urban forests as net carbon sinks. The Council supported having it at a future meeting.

G. Cal Cities Update

No report.

H. Council Ad Hoc and Standing Committee Reports

Vice Mayor Knight shared he and Council Member Reeves met with Planning and Building Director Borba to discuss the process for the meetings of the newly formed Housing Standing Committee.

Vice Mayor Knight also informed about the potential need to reconsider the 2x2 Napa Valley Unified School District Standing Committee as Ad Hoc Committee to allow the committee to meet with NVUSD leadership outside the Town limits.

I. Council Announcements and Agenda Item Requests

Council Member McKee-Cant attended the Yountville Napa Valley Tourism Improvement District meeting and shared discussion on the Always On Campaign, building awareness for the Drive Napa Valley visitors specifically for Yountville, receiving funding for the Vine Trail at Vista Point, moving the Napa Valley sign, and Napa Valley Museum elevating the cultural experience at the museum.

Mayor Mohler shared information on the Memorial Day event on Sunday, May 28, 2023 at 1:00 p.m. at Pioneer Cemetery at the Veterans Home Cemetery on Monday, May 29, 2023.

Vice Mayor Knight shared that on May 19, 2023 Napa County will be hosting an Emergency Preparedness fair at the Napa Valley College campus in St. Helena from 4:00 to 7:00 p.m.

Mayor Mohler informed that St. Helena is organizing a climate action workshop that's going to take place May 24, 2023 at Napa Valley College starting at 9:00 a.m.

Interim Town Manager Ferons announced that the Town will be raising the Philly Pride Flag at 2:30 p.m. on June 6, 2023 outside Town Hall.

J. Future Agenda Items: Budget Adoption - Napa County Auditor/Controller presentation – OpenGov Online Budget Book Demonstration – Monthly Financial Report – Revised Developer Impact Fees – Yountville Art Commission Applicant Interviews – Sheriff and CalFire Quarterly Reports.

Council Member Trippe inquired about interest from the Council in agendaizing discussion of the Bee Bus at a future agenda meeting and involving NVTa in the conversation.

The Council agreed to invite Executive Director Kate Miller to discuss this topic with the Council as an agenda item at a future meeting.

13. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code, § 54957.6.)**
Name of Town Negotiator to Attend Closed Session: Mayor Mohler
Unrepresented Employee: Town Manager

The Town Council returned from closed session at 5:06 p.m. and Mayor Mohler announced that there was no reportable action. Councilmember Trippe then motioned to adjourn the meeting, which was seconded by Vice Mayor Knight and passed by unanimous voice vote. The meeting was adjourned at 5:06 p.m.

14. ADJOURNMENT

A motion was made by Council Member Trippe, seconded by Vice Mayor Knight to Adjourn the meeting
The motion carried by the following roll call vote:

AYES: 5; Mayor Mohler, Vice Mayor Knight, Council Member Trippe, Council Member McKee-Cant,
Council Member Reeves

NOES: 0

ABSTAIN: 0

Adjourned to the Town Council Special Meeting on May 18, 2023 at 1:00 p.m. being held in Town Council Chambers located at 6550 Yount Street.

Eddy Gomez, Town Clerk

Date Approved: June 6, 2023